

RECORD OF PROCEEDINGS

Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

January 4, 2022

20

The Jerome Township Board of Trustees met in special session on January 4, 2022 at 7:00 p.m. for its organizational meeting. Megan Sloat called the meeting to order and welcomed the new trustees. Megan Sloat, Barry Adler and Wezlynn Davis answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief/Director of Departments) and members of the public.

The first item on the agenda was the election of officers for the 2022 year. Megan Sloat offered to service as Chairman. It was moved by Barry Adler and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees appoint Megan Sloat as Board Chairman for 2022.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-001)

Wezlynn Davis offered to serve as Vice Chairman. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees appoint Wezlynn Davis as Board Vice Chairman for 2022.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-002)

The Board discussed meeting dates and times for 2022. The Board members were in agreement that the prior schedule continues to work. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees will hold regular meetings for 2022 on the first and third Tuesday of each month at 7:00 p.m. at the Jerome Township Hall located at 9777 Industrial Parkway, Plain City, Ohio. In the event of a holiday falling on the regularly scheduled meeting night, the meeting will be held the following Wednesday night.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-003)

The Board set to approve the salaries for the Trustees and Fiscal Officer. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the compensation of the Trustees and the Fiscal Officer using the annual salary method not to exceed the maximum amount set forth in Ohio Revised Code Section 505.24 and 507.09 (2022 Township Budget of \$6 million to \$10 million) and may be paid from the general fund or other funds in such proportions specified by the Board and certified.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-004)

The Board set to approve the attendance of the Trustees, Fiscal Officer and other employees to attend conferences and training. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the attendance of the Trustees, Fiscal Officer and approved employees to conferences and training and reimburse expenses as necessary for 2022.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-005)

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The Board discussed the cemetery fee schedule, the zoning fee schedule and the Township Hall rental rates. The Board agreed to table the discussion to allow for more information regarding comparables to be obtained.

Mr. Caldwell reported that the annual appropriation resolution for 2022 had been approved by the Board during the regular meeting held on December 28, 2021. He asked the Board to approve a resolution establishing the Board of Trustees legal level of control and to establish a threshold amount for blanket purchase orders. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees establish the Board of Trustees legal level of budgetary control (the level at which the Township's Fiscal Officer may not reallocate appropriations without the approval of the Board of Trustees) shall be set at the Fund level. The Fiscal Officer shall have the authority to reallocate appropriations at the line-item level within a fund, except for salaries and wages. The Board also establishes a threshold amount for blanket purchase orders of \$5,000.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-006)

The Board established the authorized check signers for 2022 to be the Fiscal Officer and the three Trustees. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees authorize the Fiscal Officer Robert Caldwell and Trustees Barry Adler, Wezlynn Davis and Megan Sloat to be check signers for the Township of Jerome effective January 1, 2022.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-007)

At 7:28 p.m. it was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment and compensation of public employees.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

At 8:12 p.m. it was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn from executive session.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

As a result of discussion in executive session, it was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve a four percent (4%) raise for Township full-time employees (excluding the Fire Division) effective the first pay period in January 2022.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-008)

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The Board has recognized that some employees must be available to respond to Township needs in certain situations such as clearing the roads. As such wish to provide these necessary employees with additional compensation to offset the cost of providing accessibility. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve a per pay cell phone allowance of \$7.00 for those employees required to use their personal cell phone as a means by which to be contacted for work related matters.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-009)

As a result of discussion in executive session, it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees re-appoint Jeanette Harrington to the Jerome Township Board of Zoning Appeals for the term beginning January 1, 2022 and ending December 31, 2023.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried. (Res. 22-010)

The Board identified the need to appoint a cemetery sexton to take over the duties previously performed by C.J. Lovejoy. Wezlynn Davis volunteered for the position. It was moved by Barry Adler and seconded by Megan Sloat that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees appoint Wezlynn Davis as the Jerome Township cemetery sexton.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-011)

The Board also identified the need to appoint someone to oversee the baseball lottery which was also one of the duties previously performed by C.J. Lovejoy. Barry Adler volunteered for the position. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

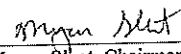
The Jerome Township Board of Trustees appoint Barry Adler to conduct the baseball lottery.


The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-012)

At 8:21 p.m. it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adjourn. The motion carried.


Megan Sloat, Chairman


Robert Caldwell, Fiscal Officer