

## RECORD OF PROCEEDINGS

Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held

April 1, 2019

20

The Jerome Township Board of Trustees met in regular session on April 1, 2019 at 8:20 p.m. following a public hearing. Board Chairman Joe Craft called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes, Joe Craft and C.J. Lovejoy answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief) and members of the public.

Mr. Craft presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees waive the reading and approve the following minutes:**

- **Special meeting of February 11, 2019**
- **Regular meeting of March 18, 2019**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The motion carried.**

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve warrants 40058 through 40094 and 99025 through 99028 for payment.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 19-038)**

Mr. Caldwell reported receiving the Ohio Department of Transportation salt contract for 2020 and asked the Board to approve. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve participation in the Ohio Department of Transportation salt contract and request the purchase of 400 tons.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 19-039)**

Mr. Lovejoy stated that the position of Director of Departments has been discussed and it is time to move forward. He indicated it will be a part-time position estimated at approximately ten hours per week. Mr. Craft added that this is thought to be a temporary position for twelve to twenty-four months until a Township Administrator could be discussed. He also stated he has seen where this has worked with other entities. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees appoint Doug Stewart as the Director of Departments on a part-time basis with a salary of \$1,000 per month.**

The vote resulted as follows:

Ronald Rhodes, no  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 19-040)**

**RECORD OF PROCEEDINGS**  
**Jerome Township Board of Trustees**

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3325 FORM NO. 10149

Held \_\_\_\_\_

April 1, 2019

20 \_\_\_\_\_

A representative of the Union County Health Department was in attendance to request permission to park one of their agency's vehicles at the Township Hall overnight eliminating the need for Health Department employees to travel to Maryville to pick up the vehicle. The Board was in agreement that this was okay.

Department ReportsPublic Safety Officer

Deputy C. Myers indicated that there have been a number of vehicle break-ins and reminded those in attendance to lock valuables out of sight.

Planning/Zoning

The Board set a public hearing for two items. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees set two public hearing for May 6, 2019 at 7:00 p.m. at the Township Hall to hear application PD 18-128-FDP-01 and PD 19-130.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, yes  
**The motion carried.**

Fire Division

Doug Stewart, Fire Chief, informed the Board of the hiring of Ryan Bebout as a full-time firefighter for 3 Unit. He also provided the Board with an update on the engine search. He indicated that Sutphen had a 2019 Engine which would meet the Departments needs and would allow for one engine to focus on rescue and the other on fire. He stated he is working on the details with the company. He added that the Department dismissed the idea of purchasing a ladder truck at this time due to concerns over expired or soon to expire warranties.

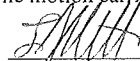
New Business

Mr. Rhodes indicated the Board had discussed needs for building maintenance and space. He reached out to Glenn Hochstetler of Hochstetler Buildings, LLC for assistance. Mr. Hochstetler provided the Board with a design and feasibility study proposal. He indicated that the renovation plan would consist of phases.

1. Siding, windows, doors and roof
2. Construction of a maintenance building
3. Conversion of the existing maintenance area to a meeting/conference room
4. Conversion of the existing meeting area to office space

During discussion it was indicated that the existing building is approximately 6,900 square feet with 3,950 in the front and 2,950 in the garage area. The Board discussed several options including utilizing the, to be constructed, second fire station for additional space. The Board agreed to continue the discussion at a later date.

At 9:30 p.m. it was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adjourn. The motion carried.

  
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 Lonnie (Joe) Craft, Chairman

  
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 Robert Caldwell, Fiscal Officer