

RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

April 15, 2019

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The Jerome Township Board of Trustees met in regular session on April 15, 2019 at 7:00 p.m. Board Chairman Joe Craft called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes, Joe Craft and C.J. Lovejoy answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief) and members of the public.

Mr. Craft presented the agenda which was reviewed, modified as necessary and approved.

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by C.J. Lovejoy and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve warrants 40095 through 40125 and 99029 through 99032 for payment.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-041)

Mr. Caldwell reported being in receipt of an invoice from the law firm of Taft Stettinius & Hollister LLP in the amount of \$2,068 for which he had no paper, no encumbrance and no authorization approval as passed by the Board. In addition, he stated that there was a balance forward on the invoice for which he had no paperwork at all and had never received a prior invoice. He informed the Board that a special then and now resolution must be passed in addition to obtaining the initial invoices. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees hereby certify that both at the time or making of this contract or order and at the date of the execution of this certificate, the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the Zoning Fund free from any previous encumbrance.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-042)

Mr. Caldwell reported that confirmation of the Ohio Department of Transportation winter salt contract had been received.

Public Participation

Richard Gray reported that a neighbor is living in a camper at 10595 Crottinger Road which has electric and sewer attached to it. He stated the individual was working on a house on the property but this has been ongoing for some time now. The Board indicated they would look into the matter.

Department Reports

Public Safety Officer

Deputy C. Myers provided an update reminding those in attendance to lock up valuables in cars and not leave them in plain site.

Planning/Zoning

The Board indicated that there are two public hearings scheduled for May 6.

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GOVERNMENT FORMS & SUPPLIES 843-284-3308 FORM NO. 10148

Held

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Fire Division

Doug Stewart, Fire Chief, reported that three concrete bids were received with the company of Site & Pipe of Marysville being the lowest bidder at \$289,240.50. The project will include the front and sides at the Fire Station of ten inch concrete in addition to replacing tile and the water line. The project will be conducted in two stages to allow for full operation with an estimated completion date of August 30. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees accept the concrete bid of Site & Pipe of Marysville in the amount of \$289,240.50.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-043)

Chief Stewart added that EMH&T who assisted with the bid process has presented a proposal for project oversight and testing in the amount of \$10,000. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees engage EMH&T for project management and testing in the amount of \$10,000.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-044)

Chief Stewart reported that he has been in discussion with Sutphen who have confirmed the availability of a demo engine for purchase by Jerome Township. Chief Stewart reiterated the basis purchasing the engine was availability, cost and the reduced training time. Mr. Caldwell indicated that an additional appropriation would be needed and asked the Board to approve the following amendment to the 2019 Appropriations Resolution. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees amend the 2019 Appropriations Resolution to appropriate \$400,000 from previously un-appropriated funds to Appropriation 10-A-06 "New Buildings and Equipment" Fire Fund.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-045)

It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the purchase of a fire engine from Sutphen in the amount of \$510,000.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-046)

Chief Stewart reviewed the strategic plan for the Fire Division as it was presented to the Board at a previous meeting. Highlights of the plan include:

- Provides vision for the next five to ten years
- Includes a SWAT analysis

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Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES B44-224-333B FORM NO. 1014B

Held

April 15, 2019

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- Addresses strengths and weaknesses
- Provides for mission, vision and core values
- Was reviewed with personnel
- Includes public input
- Provides for future community meetings
- Provides strategic goals, objectives and tasks

Chief Stewart also reported that the Fire Division had applied for a Safer Grant which would fund nine personnel at 75% for the first two years and 35% for a third year.

It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the strategic plan for the Fire Division as presented by Chief Stewart.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 19-047)

Mr. Craft indicated he would like the Board to meet with the new Director of Departments to set priorities. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following motion:

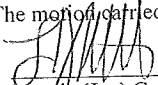
The Jerome Township Board of Trustees have a special meeting on April 18, 2019 at 7:00 a.m. at the Township Hall to set priorities for the Director of Departments.

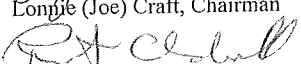
The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The motion carried.

At 8:14 p.m. it was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adjourn. The motion carried.


Lonnie (Joe) Craft, Chairman


Robert Caldwell, Fiscal Officer