

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

Held

January 2, 2018

20

The Jerome Township Board of Trustees met in regular session on January 2, 2018 at 7:00 p.m. for its organizational meeting. C.J. Lovejoy called the meeting to order. Ronald Rhodes, Joe Craft and C.J. Lovejoy answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer) and members of the public.

The first item on the agenda was the election of officers for the 2018 year. Mr. Lovejoy nominated Ron Rhodes for Chairman. Mr. Rhodes accepted the nomination. It was moved by C.J. Lovejoy and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees appoint Ronald Rhodes as Board Chairman for 2018.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-001)

Mr. Rhodes nominated Joe Craft for Vice Chairman. Mr. Craft accepted the nomination. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees appoint Joe Craft as Board Vice Chairman for 2018.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-002)

The Board discussed the meeting dates and time for 2018. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees will hold regular meetings for 2018 on the first and third Monday of each month at 7:00 p.m. at the Jerome Township Hall located at 9777 Industrial Parkway, Plain City, Ohio. In the event of a holiday falling on the regularly scheduled meeting night, the meeting will be held the following Tuesday night.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-003)

The Board set to approve the salaries for the Trustees and Fiscal Officer. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the compensation of the Trustees and the Fiscal Officer using the annual salary method not to exceed the maximum amount set forth in Ohio Revised Code Section 505.24 and may be paid from the general fund or other funds in such proportions specified by the board and certified.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-004)

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

BEAR GRAPHICS, 800-326-8024 FORM NO. 10148

Held

January 2, 2018

20

The Board set to approve the attendance of the Trustees, Fiscal Officer and Zoning officer to attend conferences and training. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the attendance of the Trustees, Fiscal Officer and Zoning officer to conferences and training and reimburse expenses as necessary for 2018.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-005)

Mr. Caldwell presented the Board with 2017 financial reports as well as the 2018 budget for revenues and expenditures (appropriations). Mr. Caldwell highlighted some of the reasons for the variances in the 2017 actual verses budget numbers and the rationale for the 2018 budget. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the 2018 budget and Appropriation Resolution as presented by the Fiscal Officer and establish a threshold amount for blanket purchase orders of \$5,000 (the same threshold as used for 2017).

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-006)

Mr. Caldwell presented the Board with the notice of 2018 billing rates and resolution from the law firm of Brosius, Johnson and Griggs, LLC. It was moved by C.J. Lovejoy and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the Resolution Employing Township's Attorneys on an Annual Basis for the Year 2018 and encumber \$35,000 for the services of Brosius, Johnson and Griggs, LLC.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-007)

The Board discussed cemetery fees for 2018. Mr. Lovejoy stated that the recent increase in rates for out of township residents had slowed the sales to non-residents and therefore felt the current rates were sufficient. It was moved by C.J. Lovejoy and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the 2018 cemetery rates to remain the same as the current rates.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-008)

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

Held

January 2, 2018

20

The Board discussed zoning fees for 2018. The Board agreed to keep the current rates but agreed that they needed to be reviewed with Mr. Spagnuolo. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the 2018 zoning fees to remain the same as the current rates.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-009)

The Board discussed Township Hall usage and rental rates for 2018. The Board agreed to keep the current rates. Mr. Caldwell recommended that the description for "business within the Township" and "businesses outside of the township" be added to the schedule of fees to clarify any misunderstanding regarding the rate being charged to businesses. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the 2018 building rental fees including adding the descriptions regarding businesses to remain the same as the current rates.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-010)

At 7:28 p.m. it was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment and compensation of public employees.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The motion carried.

At 8:10 p.m. it was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn from executive session.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The motion carried.

As a result of discussion in executive session, it was moved by C.J. Lovejoy and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve a three percent (3%) raise for Township employees (excluding the Fire Division), raise the compensation of the Zoning Officer to \$54,000 and maintain the current rate of pay of zoning board members at \$60 per meeting effective January 1, 2018.

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held January 2, 2018 20

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The motion carried. (Res. 18-011)

As a result of discussion in executive session, it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve a per pay cell phone allowance of \$7.00 (an increase from \$6.92 in 2017) for those employees required to use their personal cell phone for work related matters on a regular basis.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The motion carried. (Res. 18-012)

As a result of discussion in executive session, it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

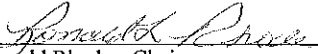
The Jerome Township Board of Trustees appoint Daniel Gigliotti to a two year term expiring December 31, 2019 as an alternate on the Jerome Township Board of Zoning Appeals.

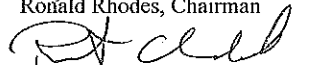
The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The motion carried. (Res. 18-013)

At 8:13 p.m. it was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adjourn. The motion carried.


 Ronald Rhodes, Chairman


 Robert Caldwell, Fiscal Officer