

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

Held

February 20, 2018

20

The Jerome Township Board of Trustees met in regular session on February 20, 2018 at 8:00 p.m. following a public hearing. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes and C.J. Lovejoy answered the roll call, Joe Craft was absent. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve warrants 39092 through 39129 and 98009 through 98013 for payment.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, absent
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-033)

Department Reports

Fire Department

Doug Stewart, Fire Chief, provided the following report:

- Visit to Sutphen scheduled for tomorrow to look a new engine build
- Grass truck delivered and equipment being installed
- Annual inventory completed and submitted to the Fiscal Officer

Chief Stewart reported that he had recently attended a human resource seminar and based upon the information he obtained felt it would be beneficial for the Township to seek some professional advice in the human resource matters. To accomplish this he reached out to someone he had worked with at the City of Delaware. He indicated that the first step would be to conduct a human resource audit to determine areas of need. This audit would take approximately ten to twelve hours at a rate of \$30 per hour. After the initial audit the consultant would be available five to eight hours a week to address human resource matters including a sexual harassment policy and training. Mr. Rhodes asked Mr. Caldwell his thoughts and he indicate he was in favor of having the audit performed to identify any weaknesses. It was moved by C.J. Lovejoy and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve engaging Lorrie Diaz to conduct a human resource audit at a cost not to exceed twelve hours at \$30 per hour.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, absent
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-034)

Roads/Parks

Mr. Rhodes reported that he would be meeting with Scott Hudson of American Pavements to review the roads tomorrow.

New Business

Mr. Rhodes reported that the Board had received the resignation of Tracy Guerin from the Zoning Commission. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees accept the resignation of Tracy Guerin from the Jerome Township Zoning Commission as of March 1, 2018.

The vote resulted as follows:

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

February 20, 2018

20

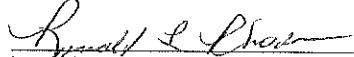
Ronald Rhodes, yes
Lonnie (Joe) Craft, absent
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-035)


Announcements

The Board announce that the baseball lottery has been scheduled for March 7, 2018.

At 8:10 p.m. it was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adjourn. The motion carried.



Ronald Rhodes, Chairman



Robert Caldwell, Fiscal Officer