

RECORD OF PROCEEDINGS  
Jerome Township Board of Trustees

Minutes of

Meeting

Held

June 4, 2018

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The Jerome Township Board of Trustees met in regular session on June 4, 2018 at 7:00 p.m. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes and Joe Craft answered the roll call, C.J. Lovejoy was absent. Also in attendance were Robert Caldwell (Fiscal Officer), Mark Spagnuolo (Zoning Inspector), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees waive the reading and approve the following minutes:**

- Special meeting of April 5, 2018
- Regular meeting of April 16, 2018
- Regular meeting of May 7, 2018

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The motion carried.**

Mr. Caldwell asked the Board to approve the following amendment to the 2018 Appropriations Resolution. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees amend the 2018 Appropriations Resolution as follows to transfer \$2,175 from Appropriation 04-A-04 "Tools and Equipment" to Appropriation 04-B-03 "Contracts - Maintenance" Road and Bridge Fund.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-071)**

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve warrants 39358 through 39384 and 98033 through 98035 for payment.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-072)**

Public Participation

Allen Shepherd addressed the Board regarding the recent Zoning Commission meeting regarding the Homewood application. He stated that the consulting group, Edge Group, said that the drawings were not acceptable and the Commission found other issues with the proposed development. As a result, he believes Homewood may let the issue lie. He stated that the Zoning Board articulated a good plan of commercial with a little residential. One issue he pointed out was the development needed access to Route 42 for commercial. He told the Board he needed help with the Ohio Department of Transportation (ODOT) to request a redesign of Route 42 to 1) leave the existing center line and 2) an assigned place for a road to the development with a traffic light. Mark Spagnuolo stated there were multiple issues with the application with one being the

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mixed use. The Board agreed to schedule a meeting with the Union County Engineer to discuss the access off of Route 42.

Barry Adler provided the following comments to the Board

- Commended the Zoning Commission for tabling the Homewood application and for listening to the consultant
- Stated the Zoning Commission has been reviewing the zoning code for six months with no changes made as of yet
- Requested the boards seek to preserve natural resources
- Asked the Board to develop a vetting process for hiring consultants
- Suggested the Board hire additional staff
- Indicated that traffic is a continued public safety concern

Department Reports

Roads/Parks

Mr. Rhodes indicated that at the recent Memorial Day celebration it was noticed that there were some dead trees in Jerome Cemetery in need of removal and that he identified several in Ryan Park also. He presented the Board with estimates from Napier & Son Tree Service. The quotes for the removal of approximately twelve trees including stump removal totaled \$7,015. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve the quote from Napier & Son Tree Service for the removal of trees in Jerome Cemetery and Ryan Park at a cost of \$7,015.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-073)**

Planning/Zoning

Mr. Rhodes indicated the Board needed to set a public hearing for two applications filed by Jerome Village. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees set a public hearing date for Application 18-127 and Application PD-06-110-MOD-06 filed by Jerome Village for July 2, 2018 at 7:00 p.m. at the Township Hall.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, absent

**The motion carried.**

The Board requested that discussion of changes in zoning fees be tabled until the full Board was present. Mr. Craft indicated that currently he was not in favor of changing.

Mr. Spagnuolo asked to Board for input on the fees to be charged for a community building and a utility building to be constructed as part of the Jacquemin Farms project. He stated that the current schedule does not specifically identify these structures. The Board was in agreement that such structures would fall under the "commercial new construction" category.

Mr. Spagnuolo indicated that Jerome Township has been asked to host the BIB meeting in September to discuss with the group development within Jerome Township. As a host refreshments are usually provided and typically run around \$300. The Board asked Mr. Spagnuolo to look at a couple catering options. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve hosting the September 2018 BIB meeting to take place at the Jerome Township Hall.**

The vote resulted as follows:

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Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-074)**

Fire Division

Doug Stewart, Fire Chief, provided the following report:

- May EMS and fire responses
- Commended the fire fighters who involved in the acquisition of the new engine and grass truck
- Completed survey for the concrete
- Update on hiring of additional part-time fire fighters
- HR update on job descriptions and training
- ISO update

Chief Stewart also reported that he attended a railroad meeting with Union County officials and the railroad regarding recent blockages. He stated that in one instance a rail road crossing was blocked for twenty-four hours which would have prevented fire and EMS vehicles from responding to an emergency. He indicated he would update the Board when he knew more.

Old Business

Mr. Rhodes indicated the Board had received an additional quote for pest control. The Board reviewed the quote and decided that a one-time treatment would be appropriate. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees the proposal from Varmint Guard for a one time treatment for ants in the amount of \$289.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-075)**

Executive Session

At 8:22 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment and employment of a public employee.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The motion carried.**

At 8:35 p.m. it was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees adjourn from executive session.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The motion carried.**

As a result of discussion in executive session, it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve hiring Meghan Keller for a summer internship position with Jerome Township under the supervision of Mark**

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**Spagnuolo for approximately twenty hour per week as determined by the Zoning Department at a rate of pay of \$10 per hour.**

The vote resulted as follows:

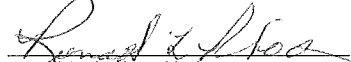
Ronald Rhodes, yes

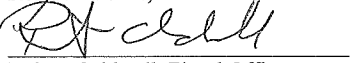
Lonnie (Joe) Craft, yes

Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-076)**

At 8:36 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adjourn. The motion carried.

  
Ronald Rhodes, Chairman

  
Robert Caldwell, Fiscal Officer