

RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3325 FORM NO. 19149

Held _____

August 6, 2018

20 _____

The Jerome Township Board of Trustees met in regular session on August 6, 2018 at 7:10 p.m. following a public hearing. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes, Joe Craft and C.J. Lovejoy answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Mark Spagnuolo (Zoning Inspector), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees waive the reading and approve the following minutes:

- Special meeting of July 11, 2018
- Regular meeting of July 16, 2018

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, abstain
Charles (C.J.) Lovejoy, yes

The motion carried.

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve warrants 39482 through 39523 and 98048 through 98054 for payment.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-093)

Mr. Caldwell reported being in receipt of a notice from the Ohio Division of Liquor Control regarding the application of Beer Barrel, Inc. located at 7482 SR 161 for a D5 permit. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees do not request a hearing on the application of Beer Barrel, Inc. located at 7482 SR 161 for permit class D5.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-094)

Mr. Caldwell indicated that it would be necessary to approve additional appropriations for the Zoning Fund as a result of spending on consultants and operating costs. He pointed out that total collections of revenue for 2018 for the fund were estimated at \$210,000 but that as of today the department had collected \$209,000 in seven months. As a result of an anticipated increase in expenditures and increased revenue, Mr. Caldwell asked the Board to approve the following amendment to the 2018 Appropriations Resolution. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

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GOVERNMENT FORMS & SUPPLIES B44-224-3338 FORM NO. 10149

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The Jerome Township Board of Trustees amend the 2018 Appropriations Resolution as follows:

- Appropriate \$20,000 from previously un-appropriated funds to Appropriation 13-A-04 "Contracts" Zoning Fund
- Appropriate \$10,000 from previously un-appropriated funds to Appropriation 13-A-05 "Other Expenses" Zoning Fund.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-095)

Mr. Spagnuolo stated that along with line of discussion he would ask the Board approve the encumbrance of \$3,000 for the purpose of engaging a consulting for zoning review. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the encumbrance of \$3,000 for the purpose of engaging a consultant for zoning review.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-096)Public Participation

Barry Adler addressed the Board regarding the following matters:

- Praised the Board for including the zoning minutes on the website but requested trustee minutes be updated
- Requested that materials to be reviewed at the meeting be made to the public ten days prior to the meeting
- Questioned the need and time of day of special meetings specifically referring to a recent special meeting to discuss limited home rule and zoning fees
- Requested on update of the activity of the human resource consultant
- Questioned the policies regarding the rental of the Township Hall
- Emphasized the limited results of the Zoning Commission and suggested the Board expedite activity

Mr. Rhodes responded that all requirements were met regarding the notification and execution of the special meeting.

Department ReportsRoads/Parks

Mr. Rhodes reported that he had meet with the Union County Engineer in regards to the private company tearing up Ketch Road with their trucks. He indicated that the cost to repair would be the responsibility of the contractor but the township and the Engineer would need to be involved to assure that the repairs are done correctly.

Planning/Zoning

Mr. Spagnuolo reported that a consultant, Community Planning Insights, LLC was being hired by the Union County Board of Commissioners to create zoning text and graphics for the NW 33 Corridor Model Overlay Zoning District. He indicated that the total cost is \$8,000 and Jerome Township is being asked to pay 10% of this cost or \$800. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the expenditure of \$800 for the purpose of participating with the Union County Board of Commissioners in creating a zoning text and graphics for the NW 33 Corridor Model Overlay Zoning District.

The vote resulted as follows:

Ronald Rhodes, yes

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GOVERNMENT FORMS & SUPPLIES E42-224-3375 FORM NO. 10148

Held August 6, 2018 20

Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes
The resolution carried. (Res. 18-097)

Fire Division

Doug Stewart, Fire Chief, provided the following report:

- Responses for 2018 are currently up 37% from 2017 but did not represent an immediate concern
- Concrete bid was released today and will be republished on August 13 with the bid opening to take place on August 30
- Hired two part-time firefighters and will continue to seek more applicants
- Forming an internal ISO committee to review and develop a plan to address the ISO report
- Progressing on getting the 2017 fire code adopted
- Recommended recognition of citizens for their efforts to save a neighbor from drowning

Old Business

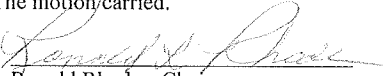
Mr. Craft stated that the information provided by Peter Griggs regarding limited home rule was very helpful, but felt the Board needed additional information to make an informed decision. Mr. Rhodes recommended that since it is too late to act in 2018 anyway, the Board reach out to the Ohio Township Association for information or a presentation on the subject. The Board agreed that this was a good idea.

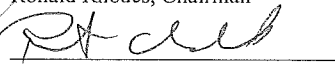
Mr. Craft reported that he would get with the Union County Prosecutor's office regarding the information needed to move forward on the license plate fee increase.

New Business

Mr. Craft indicated he was in receipt of a letter from Andrew Crum who wished to have the Board sign an acknowledgment and approval regarding the Glacier Point development and property identified as Reserve 3. The Board was in agreement that they should have this reviewed by legal counsel and table the matter until the next meeting.

At 7:51 p.m. it was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adjourn. The motion carried.


 Ronald Rhodes, Chairman


 Robert Caldwell, Fiscal Officer