

RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES 244-224-3333 FORM NO. 10129

Held October 1, 2018 20

The Jerome Township Board of Trustees met in regular session on October 1, 2018 at 8:35 p.m. following two public hearings. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes and Joe Craft answered the roll call, C.J. Lovejoy was absent. Also in attendance were Robert Caldwell (Fiscal Officer), Mark Spagnuolo (Zoning Inspector), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees waive the reading and approve the minutes of the regular meeting of September 17, 2018.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, absent

The motion carried.

Mr. Caldwell asked the Board to approve the following amendment to the 2018 Appropriations Resolution. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees amend the 2018 Appropriations Resolution as follows:

- **Transfer \$200 from Appropriation 04-A-04 "Tools and Equipment" to Appropriation 04-A-07 "Maintenance of Equipment" Road and Bridge Fund.**

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-112)

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve warrants 39611 through 39639 and 98065 through 98067 for payment.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-113)

Mr. Caldwell reported that he had received word that the PEBA Dental Plan through Delta Dental will be renewing with no increase in rates guaranteed through January 1, 2020.

Public Participation

Tiffany Roberts addressed the Board stating that she is running for Union County Commissioner. She indicated she is a resident of Jerome Township, a social worker and is running to be a voice for this area and asked the Board for their support.

Barry Adler asked the Board to address a few issues he had raised in past meetings:

- Who is designated to fill public records requests and have the obtained the required three hours of training
- Procedures on the rental of the township hall
- Recommended use of the County Prosecutor when a conflict of interest is not present and define when outside counsel is used

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GOVERNMENT FORMS & SUPPLIES 644-224-3339 FORM NO. 10148

Held October 1, 2018 20

- Address continued traffic concerns
- Upgrade infrastructure before development
- What areas has the Zoning Commission addressed in the last nine months they have been working on the Zoning Resolution
- Preserving woodlands

Department ReportsPublic Safety Officer

Deputy C. Myers reported that there has been a rise in thefts from unsecured vehicles. He recommended that cars and garages be locked to deter criminals looking for an easy target.

Roads/Parks

Mr. Rhodes reported that repairs to the damage on Ketch Road should be taking place and he will take a look. Mr. Craft reporting the work was progressing on the storm drain matter in Arnold.

Planning/Zoning

Mr. Spagnuolo reported that the zoning map had been updated for recent changes and was available on the website and had been sent to the LUC.

Mr. Craft asked about the status of the Zoning Commission work sessions. Mr. Spagnuolo stated that sections 300 and 645 were expected to be given to the Board for review at the October 22 meeting. Mr. Craft asked if the changes had been reviewed by legal counsel. Mr. Spagnuolo responded that they have been reviewed by the Union County Prosecutor's Office.

Mr. Rhodes indicated the need to review the possibility of hiring an administrative assistant to help with various zoning functions. Mr. Spagnuolo provided a summary of possible duties. Mr. Craft asked about the results of having a summer intern, such as a list of items that were to be accomplished and those that were. Mr. Spagnuolo indicated that a number of files had been organized allowing for items to be located in a more efficient manner. Mr. Craft stated that he favored the college intern approach indicating that having tasks that are more project oriented would be most efficient.

Fire Division

Doug Stewart, Fire Chief, provided the following report:

- Monthly stats
- Personnel update – hiring of Dylan Wildman as a full-time firefighter and the continued inability to secure part-time firefighters

Chief Stewart presented the Board with a resolution adopting the 2017 Ohio Fire Code. He explained the need and significance of adopting the code. He also indicated that the code had to be made available to the public for review and therefore a copy would be at the Township Hall for review from 8:00 a.m. to 4:00 p.m. and the Fire Station from 8:00 a.m. to 8:00 p.m. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the Resolution Adopting the 2017 Ohio Fire Code.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-114)

Old Business

The Board indicated they would like to proceed with setting public hearing dates for the proposed permission license plate fee. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees set public hearing dates for the proposed permissive license tax fee for October 15 and November 5 at 7:00 p.m. at the Township Hall located at 9777 Industrial Parkway, Plain City, Ohio.

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The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-115)

New Business

Mr. Rhodes asked if the Trustees would like to prepare a newsletter. The Board agreed that based upon the current work load that a newsletter should be postponed until the first quarter of 2019.

Mr. Rhodes asked the Board to set the date and time for trick-or-treat. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees set trick-or-treat night as October 31 from 6:00 p.m. to 8:00 p.m.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-116)

Announcements

Mr. Rhodes reported that Steve Ball would be appearing at the Veterans' Day event to be held at the New California Church at 7:00 p.m.

Mr. Craft reminded attendees of the Jerome Fire Swearing in Ceremony to be held on October 7 at 3:00 p.m. at the Fire Station.

It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

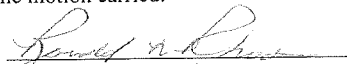
The Jerome Township Board of Trustees proclaim the week of October 7 through October 13, Fire Prevention Week.

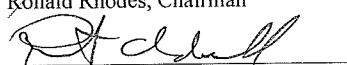
The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-117)

At 9:37 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adjourn. The motion carried.


 Ronald Rhodes, Chairman


 Robert Caldwell, Fiscal Officer