

## RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-234-3338 FORM NO. 1014B

Held

November 5, 2018

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The Jerome Township Board of Trustees met in regular session on November 5, 2018 at 7:00 p.m. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes, Joe Craft and C.J. Lovejoy answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees waive the reading and approve the minutes of the special meetings held October 1, 2018.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, yes  
**The motion carried.**

It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees waive the reading and approve the minutes of the regular meeting of October 1, 2018.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, abstain  
**The motion carried.**

It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees waive the reading and approve the minutes of the regular meeting of October 15, 2018.**

The vote resulted as follows:

Ronald Rhodes, abstain  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, yes  
**The motion carried.**

Mr. Caldwell asked the Board to approve the following amendment to the 2018 Appropriations Resolution. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees amend the 2018 Appropriations Resolution to transfer \$1,000 from Appropriation 01-A-25 "Contingency" to Appropriation 01-A-19 "State Examiners Charges" General Fund.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, yes  
**The resolution carried. (Res. 18-121)**

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

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**The Jerome Township Board of Trustees approve warrants 39683 through 39726 and 98072 through 98080 for payment.**

The vote resulted as follows:

Ronald Rhodes, yes

Lonnie (Joe) Craft, yes

Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 18-122)**

#### Public Participation

Megan Sloat addressed the Board stating that there have been numerous residential and commercial developments approved within the Township, and to protect the infrastructure approval of these developments should include as a condition of finalization an approved traffic study be provided. She noted that this is a condition that a local city requires. Mr. Rhodes responded by stating the Union County Engineer requires a traffic study as part of their approval process and if not approved by the Engineer no building permits would be issued. He also informed her that cities have additional authority under the Ohio Revised Code that townships do not.

Jeanette Harrington asked the Board the status of changes to the Zoning Resolution and why it is taking so long. Mr. Rhodes replied that a public hearing was being scheduled this evening to look at the first set of recommendations of the Zoning Commission. There were questions as to what had been reviewed and are being recommended. It was determined that the Zoning Commission was presenting recommendations for the section on accessory buildings.

John Wirchanski stated to the Board that he had a discussion with the Major of Marysville regarding the JED between Jerome Township and the City. He reported that Marysville was no longer insistent that the City of Dublin be involved. He recommended that the JED be limited to the area of Hyland Croy Road if it would expedite matters. He suggested the use of an independent consultant to facilitate matters, but this was rejected by the Major who responded that the matter would be handled by elected officials.

Barry Adler addressed the Board with his list of items he would like addressed including:

- Staff training for public records
- Policy on use of outside counsel
- Requirement for a traffic impact study prior to final approval of developments
- Zoning Commission should better prioritize the areas to be addressed in the Zoning Resolution such as the issue of size restrictions
- Policy to protect natural resources such as the preservation or replanting of trees
- Lot size diversity
- Noise restrictions

Deputy Matthew Warden addressed the Board that volunteers were being sought for the neighborhood watch program which is being headed by Deputy Crabtree. He stated that they are looking for watch captains and information regarding meetings would be forth coming including the introduction of a new K9 unit.

#### Department Reports

##### Planning/Zoning

Mr. Rhodes indicated the Board needed to set a public hearing to review the recommendations of the Zoning Commission for changes to the Zoning Resolution. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees set a public hearing to review the recommendation of the Zoning Commission for changes to the Jerome Township Zoning Resolution on December 17, 2018 at 7:00 p.m. at the Township Hall.**

The vote resulted as follows:

Ronald Rhodes, yes

Lonnie (Joe) Craft, yes

Charles (C.J.) Lovejoy, yes

**The motion carried.**

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Old Business

The Board wished to move forward with setting dates for public hearings for additional township license taxes. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve Resolution 18-123 to set dates for public hearings regarding a proposal to levy a permissive township annual license tax under R.C. 4504.18; to schedule a special meeting to conduct one of the public hearings; to provide for publication of notices of such public hearings as required by R.C. 4504.18; and related matters.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 18-123)**

The Board reviewed an estimate from the Union County Engineer to replace tile along Railroad Street in Arnold in the amount of \$4,174.95. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve the estimate of the Union County Engineer to replace tile along Railroad Street in Arnold at an amount not to exceed \$5,000.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 18-124)**

New Business

Mr. Caldwell reported that he was in receipt of a renewal quote from Medical Mutual for health insurance coverage for 2019. He stated that the proposed increase based upon current enrollment is 15.3%. However, he added that during the renewal process there were a couple of employees who currently are not participating in the plan who indicated that they wish to enroll for 2019. The addition of these individuals along with some changes in coverage by others, the increase for 2019 would be 27.6%, approximately \$64,000 for the year. Of this increase the greatest burden would be on the Fire Division representing \$53,000 of the increase. Mr. Caldwell indicated that he has not been contacted by the current insurance agent in regards to any quotes from other carriers.

Mr. Caldwell also reported that he had received communication from the Union County Sheriff's office regarding renewal of the Public Safety Officer (PSO) contract which expires December 31. He stated that a representative will be presenting to the Board.

Fire Division

Doug Stewart, Fire Chief, provided the following report:

- Stats through October
- Conducting interviews for part-time positions
- Adopted the 2017 Ohio Fire Code
- Attended various trainings
- Participated in special events
- Will be assisting in interviewing outside candidates for the 911 Director position

Roads/Parks

The Board reported that there will be an Ohio Department of Transportation (ODOT) meeting at the Township Hall on November 13 from 5:00 to 7:00 p.m. to discuss the US Route 42 project.

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Mr. Craft reported that he had been working with the Union County Prosecutor's office in regards to the finalization of services with the prior website designer. It was moved by Joe Craft and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve the final payment to Nickey Media in the amount of \$2,030 and have the Fire Chief work with the vendor in regards to release of the domain name.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 18-125)**

Executive Session

At 7:48 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment and employment of a public employee.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The motion carried.**

At 8:19 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees adjourn from executive session.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The motion carried.**

No action was taken as a result of executive session.

The Board indicated they would like to have a special meeting to go over the budget. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees set a special meeting for November 9, 2018 at 8:00 a.m. at the Township Hall for the purpose of discussing the Township budget.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, yes

**The motion carried.**

At approximately 8:25 p.m. C.J. Lovejoy excused himself from the meeting.

Public Safety Officer

Deputy C. Myers reported that several business off of Estate had been a victim of thefts.

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Mr. Craft indicated that there is a conflict with another meeting for the special meeting scheduled for November 9. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees rescind the motion to have a special meeting on November 9 but instead set a special meeting for November 16, 2018 at 8:00 a.m. at the Township Hall for the purpose of discussing the Township budget.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, absent

**The motion carried.**

Deputy Tom Morgan of the Union County Sheriff's office arrive with a copy of the new PSO contract. The contract is effective January 1, 2019 and is for three years. Mr. Caldwell indicated that the annual estimated cost is an increase of 3.7% over the previous contract. The Board was in agreement with renewing the contract. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

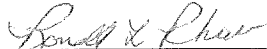
**The Jerome Township Board of Trustees approve the Public Safety Officer (PSO) contract with the Union County Sheriff for the contract term of January 1, 2019 through December 31, 2021.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, yes

**The resolution carried. (Res. 18-126)**

At 8:28 p.m. it was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adjourn. The motion carried.



Ronald Rhodes, Chairman



Robert Caldwell, Fiscal Officer