

## RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-9336 FORM NO. 10148

Held November 19, 2018 20

The Jerome Township Board of Trustees met in regular session on November 19, 2018 at 7:00 p.m. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes and Joe Craft answered the roll call, C.J. Lovejoy was absent. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

**The Jerome Township Board of Trustees waive the reading and approve the minutes of the regular meeting of November 5, 2018.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The motion carried.**

Mr. Caldwell asked the Board to approve the following amendment to the 2018 Appropriations Resolution. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees amend the 2018 Appropriations Resolution as follows:**

- Transfer \$217 from Appropriation 01-A-25 "Contingency" to Appropriation 01-B-04 "Utilities – Township Hall" General Fund
- Transfer \$250 from Appropriation 01-A-25 "Contingency" to Appropriation 01-B-05 "Maintenance Supplies – Township Hall" General Fund
- Transfer \$700 from Appropriation 04-A-06 "Repairs" to Appropriation 04-A-07 "Maintenance of Equipment" Road and Bridge Fund
- Appropriate \$5,000 from previously un-appropriated funds to Appropriation 04-B-03 "Contracts - Maintenance" Road and Bridge Fund.

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-128)**

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve warrants 39727 through 39757 and 98081 through 98082 for payment.**

The vote resulted as follows:

Ronald Rhodes, yes  
Lonnie (Joe) Craft, yes  
Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-129)**

Mr. Caldwell presented the Board with a cemetery deed for signature.

Mr. Caldwell also reported that Burnham & Flower had indicated that Medical Mutual had provided by best health insurance quote for 2019.

## RECORD OF PROCEEDINGS

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Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 641-274-0338 FORM NO. 10148

Held November 19, 2018 20Public Participation

Barry Adler addressed the Board regarding the following items:

- Public records officer
- Does one or all Trustees make the decision regarding who may rent the township hall
- Legal fee concerns
- Concern over ODOT's plan for route 33 and the need for fair share agreements
- Concern over the Zoning Commission's building size restriction
- Regulations to protect woodlands
- Regulations addressing construction noise

Department ReportsPublic Safety Officer

A deputy from the Union County Sheriff's office was in attendance and asked the Board and the audience what they thought the major safety issues would be in the future.

Planning/Zoning

Mr. Craft asked for clarification as to what occurred at the most recent Board of Zoning Appeals meeting as to why it had to be continued. Mr. Rhodes stated that a quorum existed as there was three out of five members present, therefore they could have a hearing. However, the bylaws state that a three out of five vote is needed to approve a request. The applicant was fearful that if one member of the three present did not vote in favor of the application that it would be denied and therefore requested a continuance until a full board was present. Mr. Craft suggested that the bylaws be changed to require a majority vote.

Fire Division

Doug Stewart, Fire Chief, provided the following report:

- Announcement of the retirement of Luitenant Brain Bemiller after serving with Jerome Township for twenty-six years
- Indicated that progress was being made with the website and the use of new township emails
- Moving forward with the replacement for Luitenant. Bemiller, applications received from six candidates from the part-time staff
- Request for two additional positions for 2019
- Confirmed that all new hires will have paramedic certification
- Indicated that the bid to replace the concrete at the Fire Station will be placed back out to bid in January

New Business

Chief Stewart indicated to the Board the need to hire two additional full-time positions for 2019 to maintain the necessary staffing to handle service needs. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve the hiring of two additional full-time firefighters in 2019.**

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-130)**

Chief Stewart reported that in 2019 he would like to purchase a new medic unit from the EMS Fund due to the pending opening of a station in Jerome Village. Related to that, he had been contacted by the company the Township purchased the power cot from who is offering a discount for those customers who put in an order for a unit prior to year end with delivery delayed for up to nine months. Chief Stewart indicated that this would be a way to save money on the purchase of the cot for the medic unit to be purchased in 2019. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees approve the purchase of a power cot by the Division of Fire from the EMS Fund in an amount not to exceed \$38,000.**

## RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-234-5339 FORM NO. 10148

Held November 19, 2018 20

The vote resulted as follows:

Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-131)**

Mr. Craft addressed the Board indicating that a while back Mr. Caldwell asked to no longer serve as the public records officer as he encountered some difficulty with Township officials in obtaining the information requested. Mr. Craft asked Mr. Caldwell if in the best interest of the Township he would serve in that capacity noting that all officials and employees would comply with his requests. Mr. Caldwell stated that he would be willing to serve in that roll and had just completed the records training. It was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

**The Jerome Township Board of Trustees appoint the Fiscal Officer as the public records officer and serve as a designee for the Trustees in obtaining the required records training.**

The vote resulted as follows:

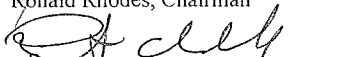
Ronald Rhodes, yes  
 Lonnie (Joe) Craft, yes  
 Charles (C.J.) Lovejoy, absent

**The resolution carried. (Res. 18-132)**

Mr. Rhodes asked if the Board would like to set up interviews for an applicant for the Road Division. Mr. Craft asked if the position would be part-time or full-time and indicated that a part-time position would be okay but was hesitant to consider a full-time position.

At 7:51 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adjourn. The motion carried.

  
 Ronald Rhodes, Chairman

  
 Robert Caldwell, Fiscal Officer