

RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10118

Held _____ **December 3, 2018** _____ 20 _____

The Jerome Township Board of Trustees met in regular session on December 3, 2018 at 7:00 p.m. Board Chairman Ronald Rhodes called the meeting to order and led the Pledge of Allegiance. Ronald Rhodes, Joe Craft and C.J. Lovejoy answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief) and members of the public.

Mr. Rhodes presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees waive the reading and approve the minutes of the special meeting of November 16, 2018.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The motion carried.

Mr. Caldwell asked the Board to approve the following amendment to the 2018 Appropriations Resolution. It was moved by Ron Rhodes and seconded by C.J. Lovejoy that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees amend the 2018 Appropriations Resolution as follows:

- **Transfer \$10,494.70 from Appropriation 28-A-06 "Supplies" to Appropriation 28-A-05 "Tools and Equipment" Ambulance and EMS Fund**
- **Transfer \$4,313.86 from Appropriation 28-A-08 "Contracts" to Appropriation 28-A-05 "Tools and Equipment" Ambulance and EMS Fund.**

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-133)

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve warrants 39758 through 39786 and 98083 through 98086 for payment.

The vote resulted as follows:

Ronald Rhodes, yes
Lonnie (Joe) Craft, yes
Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-134)

Mr. Caldwell reported that the representative from Burnham & Flower was unable to attend the meeting but provided information regarding the health insurance renewal. According to Sean Sprouse of Burnham & Flower the monthly premium renewal quote from Medical Mutual was \$22,000 while the quotes from United Health Care and Anthem were \$26,000 and \$29,000 respectively. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the renewal of health insurance with Medical Mutual for 2019 based upon the quotes provided Burnham & Flower.

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Held December 3, 2018 20

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-135)

Public Participation

Kyle Russell, a local Boy Scout, addressed the Board regarding his Eagle Scout project. Mr. Russell reviewed his project plan for the New California Cemetery to include the following:

- Replace missing brass markers for Veterans' graves
- Renovate existing headstones for Veterans including cleaning, straightening, reinforcing and requesting replacement markers through the National Veterans Administration Cemeteries
- Establish a public directory so people know where the Veterans' graves are located on the site
- Purchase and install a flagpole with solar lighting
- Raise funds to complete the project

The Board discussed making a financial commitment to start the project. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the commitment of \$1,500 for the Cemetery Eagle Project being performed by Kyle Russell.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, yes

The resolution carried. (Res. 18-136)

Barry Adler addressed the Board regarding the following matters:

- Rental process and intended uses of the facility
- Limited use of outside legal counsel
- Zoning Commission's recommendations for Section 445 contains no clear limits to building size
- Traffic studies should be required before zoning approval
- Woodlands buffering
- Promoting recreational facilities for new developments
- Noise regulations

Jeanine Stevens addressed the Board stating she was representing the kids and the use of the property behind the Fire Station. She questioned the Board asking who the property was owned by and what the property was zoned? She asked that the Board consider using moneys to improve or expand the park for the use of kids in the area. Mr. Rhodes responded that the Board had worked with the property owner and the home owners association in the past and would again if some direction was indicated.

Department Reports

Public Safety Officer

Deputy C. Myers reminded residents that care should be taken in regards to package thefts during this time of year and to not place telling boxes out for the garbage for potential thieves to see.

Roads/Parks

Mr. Rhodes reviewed a list of outstanding road matters supplied by the Road Division that needed to be addressed.

Planning/Zoning

The Board indicated they needed to set a hearing to review the application of the Zoning Commission to make changes to Sections 445.01 and 445.02 or the Zoning Resolution. After confirming that the hearing needed to be within twenty days of the request, it was moved by Joe Craft and seconded by Ron Roads that the Jerome Township Board of Trustees adopt the following motion:

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GOVERNMENT FORMS & SUPPLIES 014-224-3335 FORM NO. 10148

Held December 3, 2018 20 _____

The Jerome Township Board of Trustees set a hearing for the application of the Zoning Commission for changes to Sections 445.01 and 445.02 of the Zoning Resolution for December 17, 2018 at 7:00 p.m.

The vote resulted as follows:

- Ronald Rhodes, yes
 - Lonnie (Joe) Craft, yes
 - Charles (C.J.) Lovejoy, yes
- The motion carried.**

Fire Division

Firefighter Mike Crager addressed the Board by presenting options for the installation of a card reader on the fuel pumps to allow for a more accurate recording of fuel usage. The options ranged in cost from \$6,835 to \$8,105. Mr. Craft asked Firefighter Crager to talk to some other entities who had these systems and to include costs for installation along with a timeline.

At 8:18 p.m. C.J. Lovejoy left the meeting.

Doug Stewart, Fire Chief, provided the following report:

- Run stats through November
- Retirement of Lieutenant Brian Bemiller after twenty-six years of service with the Township
- Use of the Ohio Fire Chiefs Association for testing for a replacement
- Notification of a public safety meeting on January 30 at 6:00 p.m.
- Confirmation that the domain name for the old website had been obtained and was now being redirected to the new site

New Business

The Board indicated they needed to set the date for the annual organizational meeting. It was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees set the annual organization meeting for 2019 for January 7, 2019 at 7:00 p.m.

The vote resulted as follows:

- Ronald Rhodes, yes
 - Lonnie (Joe) Craft, yes
 - Charles (C.J.) Lovejoy, absent
- The motion carried.**

Mr. Rhodes indicated that the Township had been contacted by Washington Township in regards to continuing the agreement of Jerome Township performing snow plowing services for Faulk Road and to be paid \$500 for those services. The Board was in agreement to continue the arrangement.

Executive Session

At 8:36 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, and compensation of public employees.

The vote resulted as follows:

- Ronald Rhodes, yes
 - Lonnie (Joe) Craft, yes
 - Charles (C.J.) Lovejoy, absent
- The motion carried.**

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GOVERNMENT FORMS & SUPPLIES 8-41-224-3333 FORM NO. 101-18

Held December 3, 2018 20

At 8:52 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn from executive session.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, absent

The motion carried.

As a result of discussion in executive session, it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees hire Joe Bennett as a part-time employee of the Road Division, contingent upon physical, background check and insurability at a rate of \$13.50 per hour.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-137)

As a result of discussion in executive session, it was moved by Joe Craft and seconded by Ron Rhodes that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees increase the pay rate of Vincent Graber by \$1.00 per hour as a result of him obtaining his CDL license.

The vote resulted as follows:

Ronald Rhodes, yes
 Lonnie (Joe) Craft, yes
 Charles (C.J.) Lovejoy, absent

The resolution carried. (Res. 18-138)

At 8:56 p.m. it was moved by Ron Rhodes and seconded by Joe Craft that the Jerome Township Board of Trustees adjourn. The motion carried.


 Ronald Rhodes, Chairman


 Robert Caldwell, Fiscal Officer