

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

July 5, 2022

20

The Jerome Township Board of Trustees met in regular session on July 5, 2022 at 7:00 p.m. Board Chairman Megan Sloat called the meeting to order and led the Pledge of Allegiance. Megan Sloat, Barry Adler and Wezlynn Davis answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Eric Snowden (Zoning Inspector/Coordinator), Doug Stewart (Fire Chief), Brehm Fillinger (Road Supervisor), and members of the public.

Ms. Sloat presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees waive the reading and approve the following minutes:

- Regular meeting of June 7, 2022
- Regular meeting of June 21, 2022
- Special meeting of June 24, 2022

Being no opposition, the motion carried.

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve warrants 42890 through 42921 and 92049 through 92054 for payment.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

Executive Session

At 7:08 p.m. it was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider complaints against a public employee.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

At 8:04 p.m. it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn from executive session.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

No action was taken as a result of executive session.

Zoning

Eric Snowden receipt of a recommendation on two cases from the Zoning Commission. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees set a public hearing date for Case #Z22-002 (9330 Railroad Street) and Case #Z22-003 (7177 Industrial Parkway) for August 2, 2022 at 7:00 p.m. at the Township Hall located at 9777 Industrial Parkway, Plain City, Ohio.

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The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

Department Reports

Fire Division

Doug Stewart, Fire Chief, provided the following:

- June responses
- Update on Station 211 with water and sewer lines being installed, foundation to begin mid-July, and no cost adjustment resulting from conversion to conventional steel
- Blue Card training classes completed
- Car seat safety classes completed and first clinic conducted

Chief Stewart reported that IAP Government Services Group served as a consultant during the architectural and bidding phase of the Station 211 project. However, the executed contract failed to identify them as continuing to serve as a consultant through and after the construction phase while that was the intent. He presented the Board with Amendment 1 with a scope of work for work to be performed during the remainder of the project. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve Amendment 1 of the contract with IAP Government Services Group and authorize Megan Sloat to execute the agreement.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-065)

Chief Stewart provided the Board with a capital improvement forecast for the current year through the year 2030. He reviewed current equipment including the date it was acquired, the expected life and estimated date to replace. In addition, he covered items the Fire Division would like to acquire in the future to meet the needs of the residents and provide for the safety of the Firefighters. He indicated one of the items scheduled for purchase in 2022 is an aerial truck and provided the Board with a presentation. Before beginning, Chief Stewart was asked if this presentation included a recommendation and he replied it did. Ms. Davis asked that the presentation of the aerial truck be tabled to allow for time to review the information and develop questions. She noted that the information was received late last week and due to the magnitude of the purchase \$1.6 million, that she would like more time to read and prepare. The Board along with the Chief debated the effectiveness of hearing the presentation to form questions or whether questions should be formulated before the presentation. Ms. Sloat asked if more time was needed to review existing information or to get new information. Ms. Davis indicated it was both. Following discussion, it was moved by Wezlynn Davis and seconded by Megan Sloat that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees table the presentation for the purchase of an aerial truck until August 2, 2022 to allow time to review the information provided by the Fire Chief.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

Chief Stewart asked that the information provided not be shared with the vendors as it may provide an unfair advantage. Ms. Davis agreed.

Road Department

Ms. Sloat asked the Board to continue the discussion of hiring an additional road department employee. Mr. Adler reiterated his concern over proper procedures for hiring but conceded that the process is being developed. He also indicated that it is not a question of if there is enough money but the difference in cost of hiring a full-time employee versus a part-time employee. He provided the breakdown of the annual cost of a full-time employee versus a part-time employee and questioned if there was enough work to support a full-time position. Breht Filling provided the Board with a listing of completed projects for May and June. He stated that additional work could be completed with additional help. He also stated that there are safety issues in that there are projects that require additional workers. The Board discussed the challenges of obtaining part-time help to be able to support the department. Mr. Adler concluded that he would like to see a better accounting of the work to be performed. Ms. Davis responded that the department is working to get there.

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It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees hire Travis Brinkman to the Jerome Township Road Department contingent upon passing a physical, drug test, and background check.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, no
Wezlynn Davis, yes

The resolution carried. (Res. 22-066)

Mr. Fillinger provided the Board with updated estimates for chip and seal, grader patch, and asphalt road work. He reported that in total estimates for chip and seal and grader patch came in \$8,906.70 above the original estimates and the asphalt work came in \$3,154.50 under the original estimate. The Board asked Mr. Caldwell with this is something that could be incurred this year or did the Board need to postpone one of the projects for a year. Mr. Caldwell indicated there is not a cash flow issue and if the work needed to be done, the budget did not mandate that it be delayed for a year. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees amend the encumbrances for road maintenance projects to reflect the updated estimates.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-067)

Zoning Department

Mr. Snowden reported that four responses were received from the request for qualifications for the comprehensive plan update and interviews are being scheduled.

Old Business


Mr. Adler indicated the contractor is still reviewing the IT agreement.

Mr. Snowden reported that he had met with Thayne Gray and Sheriff Patton and discussed the noise resolution. Currently Mr. Gray is crafting a memo in response. He stated that while still being reviewed it was his belief from the meetings that Mr. Gray had some concerns over the resolution and that it may not provide the Sheriff's office any additional enforcement capabilities than they have now.

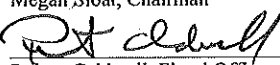
New Business

Mr. Adler reported being contacted by the design firms originally working on park designs. He asked to Board to approve a response that the Township had currently put the project on hold pending the comprehensive plan update. The Board approved the language of the correspondence.

At 9:53 p.m. it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adjourn. The motion carried.



Megan Sloat, Chairman



Robert Caldwell, Fiscal Officer