

RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10149

Held

August 1, 2022

20

The Jerome Township Board of Trustees met in special session on August 1, 2022 at 7:26 p.m. following two public hearings for the purpose of conducting the regular meeting previously scheduled for August 2, 2022. Board Chairman Megan Sloat called the meeting to order and led the Pledge of Allegiance. Megan Sloat, Barry Adler and Wezlynn Davis answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Eric Snowden (Zoning Inspector/Coordinator), Doug Stewart (Fire Chief), Breht Fillinger (Road Supervisor), and members of the public.

Ms. Sloat presented the agenda which was reviewed and modified. There was discussion as to the wording of the Fire Division aerial ladder presentation or discussion. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve the agenda of the August 1, 2022, as amended.

The vote resulted as follows:

Megan Sloat, yes

Barry Adler, no

Wezlynn Davis, yes

The motion carried.

Mr. Caldwell presented minutes for approval. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees waive the reading and approve the following minutes:

- Special meeting of July 2, 2022
- Regular meeting of July 5, 2022
- Special meeting of July 8, 2022
- Special emergency meeting of July 16, 2022

Being no opposition, the motion carried.

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve warrants 42922 through 42981 and 92055 through 92062 for payment.

The vote resulted as follows:

Megan Sloat, yes

Barry Adler, yes

Wezlynn Davis, yes

The motion carried.

Mr. Caldwell asked the Board to approve the following amendment to the 2022 Appropriations Resolution. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees amend the 2022 Appropriations Resolution to appropriate \$72,000 from previously un-appropriated funds to appropriation 23-B-03 "Contracts" Permissive Motor Vehicle License Tax Fund

The vote resulted as follows:

Megan Sloat, yes

Barry Adler, yes

Wezlynn Davis, yes

The resolution carried. (Res. 22-071)

Executive Session

At 7:37 p.m. it was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the investigation of charges or complaints against a public employee.

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 824-224-3338 FORM NO. 10148

Held

1

August 1, 2022

20

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

At 9:21 p.m. it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adjourn from executive session.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

No action was taken as a result of executive session.

Ms. Davis provided a brief history of the joint economic development district agreement the Township wished to enter with the City of Marysville. She noted the public hearing the Board of Trustees conducted to review the agreement and thanked those involved over the time period to finalize this agreement. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adopt the Resolution Approving and Authorizing the Execution and Delivery of a Joint Economic Development District Contract by and between the City of Marysville, Ohio and Jerome Township (Union County), Ohio.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried. (Res. 22-072)

Zoning

Eric Snowden provided information regarding a zoning violation at 12240 Bell Road. He asked the Board to approve his pursuit of the matter with the County Prosecutor. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees authorize and direct the Zoning Inspector to refer Case Number 20220005, regarding alleged violations of the Zoning Resolution on a parcel of land located at 12240 Bell Road to the County Prosecutor's Office for further action in accordance with the provisions of Chapter 260 of the Zoning Resolution and applicable law.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-073)

Mr. Snowden also provided information regarding a nuisance complaint at 6058 El Camino Drive. He reported the receipt of several complaints that the yard was not being mowed by the property owner. He stated that based upon the information he has obtained, the property owner is incarcerated, and the house is unoccupied at the present time. He indicated to the Board that there is a statutory process to followed in declaring the property a nuisance and providing the Township the authority to resolve the matter. Ms. Davis asked if there was a homeowners' association for this neighborhood and asked what actions had been taken to determine if they are responsible for mowing the property. Mr. Snowden replied that he had not made an attempt to contact the homeowners' association but would do so. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees adopt A Resolution Declaring the Property Owned by Elisabeth G. Herson Located at 6068 El Camino Drive in Jerome Township, Union County, Ohio, a Nuisance.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried. (Res. 22-074)

RECORD OF PROCEEDINGS
Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

August 1, 2022

20

Mr. Snowden identified the need to conduct a public hearing for a development plan. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees set a public hearing for PD#17-125 DP-03 for August 16, 2022 at 7:00 p.m. at the Township Hall located at 9777 Industrial Parkway, Plain City, Ohio.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

Department Reports

Fire Division

Doug Stewart, Fire Chief, provided an update on the construction progress of Station 211 noting that storm water lines, sewer lines and water lines have been installed; digging of footers and foundation will start next week; and it is anticipated erecting the steel structure in late August or early September due to the steel delays. He noted that over twenty applications were received for the Community Safety Lieutenant Position with interviews to be conducted on Wednesday and Thursday. He also reported receiving a resignation from Alex McFarland who he indicated has taken a full-time position with Pleasant Valley, a department he started with part-time but has expressed the desire to remain a part-time firefighter for Jerome Township. Chief Stewart requested the Board accept the resignation as well as approving moving forward with the offer to a replacement as well as approving moving forward with a contingent replacement for an expected resignation from a fire-fighter seeking a department closer to his home. It was moved by Barry Adler and seconded by Megan Sloat that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees accept the resignation of Alex McFarland as a full-time firefighter but to remain as a part-time fire-fighter in the Fire Division.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-075)

It was moved by Barry Adler and seconded by Megan Sloat that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve moving forward with the hiring of a replacement full-time firefighter for the Fire Division.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

It was moved by Barry Adler and seconded by Megan Sloat that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve moving forward with a contingent hiring of a firefighter to take place at the time of an expected resignation in the Fire Division

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

Chief Stewart provided the Board with a revised capital improvement budget for the Fire Division. He highlighted the items which are to be replacements of existing equipment as opposed to new purchases. Mr. Caldwell noted that these capital budgets assist in forecasting cash needs to purchase these larger dollar capital assets. It provides for planning to make sure that enough money is available to make such purchases. Chief Stewart added that it also lets the taxpayers know why tax revenue is being accumulated over several years to provide for such purchases. Mr. Caldwell stated he would send the Board members a ten-year forecast for the Fire Division that has been prepared based upon this budget. Ms. Davis asked if this was approval for these purchases. Mr. Caldwell replied that it is not. He stated this is a planning tool for the Township and the Board approves a single year budget annually.

RECORD OF PROCEEDINGS

Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

August 1, 2022

20

Chief Stewart provided the Board with an updated PowerPoint presentation regarding the purchase of an aerial ladder. He noted the revised presentation takes a step back to go over the need which had been expressed at a previous meeting. He noted the various uses of an aerial ladder that go beyond multi-story structures. He reviewed several existing structures within the Township including Costco, FedEx, and the two Dublin City School buildings. He also noted the soon to be constructed multi-story buildings. He added the use of an aerial ladder for house fires to properly vent roofs, firefighter safety, and rescue operations.

Road Department

Breht Fillingier provided an update of the Road Department activities during the month of July. As part of the Road Department activity, Mr. Caldwell reported being in receipt of the resolutions from the Union County Engineer for the road resurfacing projects previously presented to the Board by Mr. Fillingier. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve the Resolution to the County Engineer for the road resurfacing of Railroad Street, North Street, and Sugar Mill Lane in the amount of \$117,208.55.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried. (Res. 22-076)

Zoning Department

Eric Snowden reported the comprehensive plan panel had met with four consultants who replied to the request for qualifications and two firms have risen to the top. It was noted that the firms promoted public participation in the process.

Old Business

Mr. Adler presented the Board with the IT contract with eGreen Computers. He noted the Union County Prosecutor's office had reviewed and approved the service agreement as well as the contractor. It was moved by Barry Adler and seconded by Megan Sloat that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the eGreen Computers Service Agreement for the twelve-month term beginning August 1, 2022.

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The resolution carried. (Res. 22-077)

The Board indicated they had reviewed the changes made to the job descriptions. It was noted that while there may be a few outstanding items to be addressed they were in a format to be approved. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve the updated job descriptions for the following positions:

- Road Department Supervisor
- Road Crew Leader
- Road Crew
- Zoning Inspector/Planning Coordinator
- Assistant Zoning Inspector
- Zoning Clerk
- Zoning Commission Member
- Board of Zoning Appeals Member
- Township Administrator
- Office Manager
- Administrative Assistant
- Fiscal Officer Assistant

The vote resulted as follows:

Megan Sloat, yes
Barry Adler, no
Wezlynn Davis, yes

The motion carried.

RECORD OF PROCEEDINGS

Minutes of

Jerome Township Board of Trustees

Meeting

GOVERNMENT FORMS & SUPPLIES 244-224-3338 FORM NO. 10148

Held

August 1, 2022

20

Ms. Sloat indicated the need to place job postings for several positions within the Township. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees place job posting for the Assistant Zoning Inspector, Township Administrator, and Administrative Assistant positions.

The vote resulted as follows:

Megan Sloat, yes

Barry Adler, yes

Wezlynn Davis, yes

The motion carried.

New Business

Mr. Snowden noted the resignation of the current Assistant Zoning Inspector, Joe Koralewski. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees accept the resignation of Joe Koralewski from the position of Assistant Zoning Inspector effective August 3, 2022.

The vote resulted as follows:

Megan Sloat, yes

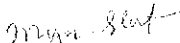
Barry Adler, yes

Wezlynn Davis, yes

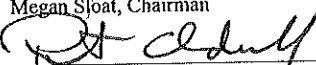
The motion carried.

Ms. Sloat noted, regarding the no firearms policy, it was determined that there were signs previously posted on the doors of the Township Hall, however, when the improvements were performed, and new doors installed the signs were not replaced. She added the signs have been reposted at the doors. Mr. Adler requested signs be placed at the entrance of the Township Hall. Mr. Caldwell and Mr. Snowden provided some history indicating the minutes reflect Board approval of a policy regarding the building, however Mr. Caldwell added that while signs were initially posted at the entrances to Township parks they were subsequently removed on the advice of legal counsel. He recommended that Mr. Adler reach out to the County Prosecutor for guidance.

At 10:50 p.m. it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adjourn. The motion carried.



 Megan Sloat, Chairman



 Robert Caldwell, Fiscal Officer