

**RECORD OF PROCEEDINGS**  
Jerome Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

Held \_\_\_\_\_

**December 6, 2022**

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The Jerome Township Board of Trustees met in regular session on December 6, 2022 at 7:25 p.m. Board Chairman Megan Sloat called the meeting to order and led the Pledge of Allegiance. Megan Sloat, Barry Adler and Wezlynn Davis answered the roll call. Also in attendance were Robert Caldwell (Fiscal Officer), Doug Stewart (Fire Chief), and members of the public.

Ms. Sloat presented the agenda which was reviewed, modified as necessary and approved.

Mr. Caldwell presented minutes for approval. It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees waive the reading and approve the following minutes:

- Special meeting of October 26, 2022
- Special meeting of October 28, 2022
- Special meetings (2) of November 1, 2022
- Regular meeting of November 1, 2022
- Special meeting of November 3, 2022
- Special meeting of November 7, 2022
- Special meeting of November 15, 2022
- Regular meeting of November 15, 2022

Being no opposition, the motion carried.

Robert Caldwell, Fiscal Officer, provided the Board with updated financial reports (receipt account status, appropriation status and fund status). Mr. Caldwell presented the pending warrants as detailed in the "Pending Warrant Report," for payment. The Fiscal Officer certified that there were sufficient funds to pay the bills. It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees approve warrants 43247 through 43294 and 92091 through 92099 for payment.

The vote resulted as follows:

- Megan Sloat, yes
- Barry Adler, yes
- Wezlynn Davis, yes

The motion carried.

Department Reports

Fire Division

Ms. Sloat addressed the need for the purchase of an aerial ladder truck indicating she is not ready to commit at this time. She stated that with the construction of the new station, the cost of \$1.675 million in twelve to twenty-four months, and the need to renew fire levies she was not comfortable with committing this evening. Mr. Adler questioned the lack of comfort with committing financially as \$1.0 to \$1.2 million of the cost is being contributed by a developer and the forecasts show the availability of other funds from the Fire District to support the purchase. Ms. Davis also expressed her concern over making the purchase at this time. Both Ms. Sloat and Ms. Davis indicated they may be willing to readdress the matter at a later time.

Road Department

Ms. Davis provided an update of Road Department activity for the month of November including equipment maintenance and training conducted relating to snow and ice removal procedures.

Zoning Department

Ms. Sloat reported there will be a presentation of the respondent firms for the comprehensive plan on December 12, 2022.

New Business

Mr. Caldwell provided the Board with a summary of the snow and ice removal service agreements sent to various developers who currently have roads that will need to be serviced but have not yet been turned over to the Township. He noted the following status:

<u>Development</u>	<u>Responsible Party</u>
Jerome Village	Township
Glacier Pointe	Township
Mitchell Highland	Developer
Pioneer Crossing	Developer
Parks Drilling Co.	Developer
Darby Braeside (Phase III)	Township
Waterford Estates	Developer

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It was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adopt the following motion:

The Jerome Township Board of Trustees accept the snow and ice removal agreements signed on behalf of the developments of Jerome Village, Glacier Pointe, and Darby Braeside (Phase III) and that the developers have retained responsibility for those developments for which an agreement was not returned.

The vote resulted as follows:

- Megan Sloat, yes
Barry Adler, yes
Wezlynn Davis, yes

The motion carried.

Savannah Allen the Project Development Coordinator for Union County addressed the Board regarding the 2021 Enterprise Zone Tax Abatement Continuance. She noted there are currently three tax abatements within Jerome Township. She reviewed the three companies, AutoTool, KTH Parts and MIXT Solutions highlighting the pledged levels with actual results. She specifically addressed AutoTool reporting they have struggled with locating employees within the auto industry and recommended continuing the abatement with monitoring.

Ms. Sloat voiced her concern with AutoTool indicating their pledge of 35 new jobs and not creating any and pledging \$1.8 million in new payroll and achieving none. Ms. Davis agreed stating that others have shown progress, but AutoTool has not. Mr. Adler added that while falling short on their pledge, the TIRC committee felt AutoTool has engaged with local education. Ms. Allen added that while AutoTool has been unable to secure new full-time employee positions they have engaged contractors.

It was moved by Megan Sloat and seconded by Wezlynn Davis that the Jerome Township Board of Trustees adopt the following resolution:

The Jerome Township Board of Trustees approve the continuance of the Enterprise Zone Tax Incentive Agreements with KTH Parts and MIXT Solutions but not the continuance of AutoTool.

The vote resulted as follows:

- Megan Sloat, yes
Barry Adler, no
Wezlynn Davis, yes

The resolution carried. (Res. 22-111)

Karen Eylon, Director of the Union County Convention and Visitors Bureau, provided a presentation to the Board regarding the various wayfinding directional signage being proposed for Union County including covered bridge directional signs, county gateway signs, and vehicular directional signs. She reviewed the various design patterns and colors and provided the Board with a cost estimate for the signs to be placed in Jerome Township of \$116,650. Ms. Sloat indicated the Board needed to review the list of signs and discussed the idea of phasing in the project.

At 8:43 p.m. it was moved by Megan Sloat and seconded by Barry Adler that the Jerome Township Board of Trustees adjourn. The motion carried.

Megan Sloat, Chairman
Robert Caldwell, Fiscal Officer