



Jerome Township

Records Commission

Agenda

April 4, 2023

6:00 p.m.

**Chair – Wezlynn Davis
Trustee – Megan Sloat**

**Vice Chair – Barry Adler
Fiscal Officer – Robert Caldwell**

Call to Order

1. Roll Call

2. Approval of Agenda

3. New Business
 - A. Approve request for One-Time Disposal of Obsolete Records (RC-1)
 - B. Review and approve Township Records Retention Schedule (RC-2) – Revised
 - C. Approve request for Certificate of Records Disposal (RC-3)

4. Adjournment